
BARONIAL REPORT FOR SEPTEMBER 2006

Welcome to our new reporting system. Officers now report to me directly, I collate, reduce and then report to you. This will be available in DLV as well - and as soon as the website is repaired, will be uploaded there.

This means that officers will not be reporting at the Baronial meeting which reduces our meeting time for decision and discussion issues - giving us more time to do medieval stuff at A&S/FP.

The intention was to have this emailed out the first week after the Baronial meeting which I will hopefully be able to do more successfully next month

Seneschal's Report – Constanzia Moralez y de Zamora (first report)

Current Projects

Develop Policies and Procedures

There are no written policies and procedures for the Barony.

- ✦ Officers have been asked to provide procedures to manage the activities that they are responsible for. These procedures should be streamlined to make things easier and clearer for the officer/member to participate and create opportunities of participation for our core business: Doing Medieval Stuff!
- ✦ Once collated, the policies and procedures will be available for public comment and feedback, and then ratified at a Baronial meeting.

Officers

The Barony should have been put into abeyance for lack of reporting, and lack of understanding on what the office entails. Lack of communication between officers, support and succession planning has been identified as key issues for the Barony.

- ✦ Officers list has been created for discussion and to record reports
- ✦ Monthly officers (beer and curry) meeting to mentor and assist officers to work together on joint projects and to motivate them to get projects moving.
- ✦ Officers are strongly encouraged to seek out deputies to share the load and experience.
- ✦ Reporting tools are to be developed to make this easier for officers, stewards and those wishing to facilitate medieval activities.

Events

There are significant issues with events, reporting, and the ability and support for stewards to run events. The Kingdom Report identified \$4,500 outstanding from events/fighter practice for as long as six months. (NB. Seneschal has ensured this money was banked in September)

- ✦ More vigilance is required by the Seneschal to provide guidance, forms and reminders to bank and provide reports within 30 days of expenditure. (refer SCAA financial policy)
- ✦ More support is required to the Stewards to ensure that they understand what they need to do by when.
- ✦ Policy and Procedure document should provide some help, however Stewarding 101 requires updating to reflect new procedure document.

Membership

- ✦ Seneschal of St Florian now has access to the membership database!
- ✦ Significant drop in membership from 51 members to as low as 18 in the last 12 months which again puts us at risk of no longer being a barony.
- ✦ Risk of dropping down to 17 members at the end of November if renewals are not made
- ✦ 25 is the minimum number that we must sustain in order to remain a Barony.
- ✦ September membership details are:
 - Associate (A) total = 1
 - Contributing (C) total = 3
 - Australian Sustaining (T) total = 20

- Total Members = 24
- ✦ Populace of St Florian have been made aware of this issue (via e-list and Monday night) and options regarding payment (via Seneschal's personal visa) provided.
- ✦ Membership article has been written in conjunction with the Seneschal of River Haven to be printed in local newsletters.
- ✦ This issue will not go away and continuous encouragement and facilitation of membership must occur. The goal is to reach a minimum of 50 members and have this number maintained.

Monday Night Meeting

- ✦ Gabriel de Beaumont has taken over running Monday Night Meeting. Process to manage has changed in line with running an event. (Including banking, reporting etc)

Accommodation

- ✦ There have been some developments with accommodation. The Football club will be developing the site and have requested a list of requirements from the SCA for our exclusive clubhouse which has been provided.
- ✦ Request for key for the kitchen has also been made. The key is to be provided on the 02/10/2006.
- ✦ There is no current copy of the lease agreement. Seneschal has requested a copy of the last lease agreement with the Football club and has arranged that if there is not a current lease agreement that this is completed in a timely manner.

Calender for 2007

- ✦ Regional Calender meeting held to sensibly distribute the calendar with the three major groups.
- ✦ 2007 should have an event running approximately every two weeks for SE Queensland & one tourney per month.
- ✦ Mundane dates have also been avoided such as River Fire.
- ✦ This calendar is not set in stone and is a guide to reduce stacking of events as well as unnecessary clashing.
- ✦ Stewards are advised to speak to the Seneschal about getting their event paperwork finalised very shortly.

Events:

- ✦ There have been no St Florian events for September 2006.

Outstanding Event Reports:

Knights of the North Par d'armes – Meister Steffan Glaube

- ✦ All cash has been banked and only one cheque payment (approx \$20) is outstanding.
- ✦ Financial Report and Event Report are still outstanding but are very close to being finalised

Winter Baronial – Asa, Queen of Lochac

- ✦ All cash has been banked
- ✦ Financial Report and Event Report are still outstanding but are very close to being finalised

Reeve – Master Sir Baron Bain of Stornoway

- ✦ Bank statements are not being received by the reeve making the ability to report almost impossible.
- ✦ Signatories still remain with Stefano (overseas), Alaric (overseas), Gabriel (M) and Katjia (NM). SCAA financial policy requires all signatories to be members, and at least two of the signatories to be officers.
- ✦ Bank of Queensland is not responding to complaints and requests for bank statements to be sent to the correct address
- ✦ Management of money could be improved if a second account high interest yielding account opened. This is to be discussed at October Meeting.

Other issues

- ✦ At the beginning of September, there was approximately \$4,500 outstanding from events and fighter practice. Most of this money (sans 1 cheque) has been banked.
- ✦ To reduce risk of theft, anyone responsible for money that is owned by the Barony must be banked in a timely manner. Ideally within days of receiving the money where possible. Monday Night money will be banked weekly within two days.
- ✦ Financial reports and receipts are required for any expenditure by the Barony. Photocopies of receipts are fine provided that they have been verified by a JP or a Comm Dec.

Arts and Sciences – Lady Cecilia de la Rosa

- ✦ No formal activities were provided at Monday night meeting for September. Attendance has ranged from 5-12 people.
- ✦ Upcoming schedule for Monday nights has been developed and information available in DLV
- ✦ Guilds are gradually being re-activated and schedule is available in DLV. Hoping to include more guild activity at Monday Night.
- ✦ Other weekly meetings continue – such as Sunday Sewing, Friday Fibre Fun etc.
- ✦ No performance activity this month (Dance, Music, Theatre)

Herald – Lady Helen Wentworh

- ✦ Submissions to Crux Australis: Giovanni Vendelino da Firenze
- ✦ Previous submissions that have now gone to Laurel Queen of Arms: Malcolm Pattersone, Guilliame Lavet

Other activity:

- ✦ Various members of the barony are currently in the consultation/design phase of their submissions.
- ✦ I've begun contacting those members with outstanding submissions and am slowly starting to bring that into order.
- ✦ Project to improve baronial heraldic display is safely locked inside my head. This project includes
 - 1x1 baronial banners
 - 1x1 officers' banners
 - Officer tabards

Hospitaller – Elizabeth de Foxle

- ✦ Unable to continue with the position due to work and uni commitments and has resigned
- ✦ Position has been advertised on list and closes 13/10/2006.
- ✦ Decision to be made by Seneschal after discussions with B&B
- ✦ Currently have approximately 8-10 newbies. Gabriel is managing the majority of these as they are combatants. Cecelia and Stanzi have been looking after non-combatants.

Marshal – Lord Henri de Monferat

- ✦ There have been no tourneys held in St Florian.

Fighter Practice

- ✦ Monday night with a mixture of mainly heavy but some light activities.
- ✦ All combatants are inspected as per Lochac Marshallate requirements.
- ✦ There are minors in attendance with their parents. All appropriate minor waivers have been filled out.
- ✦ There has been only one injury of note which was attended to on x date. Injury was a blow to the elbow requiring ice. Ambulance and medical attention was not required. Injury was not due to armour failure. Minor's father was in attendance and there have been no issues raised during or post injury.
- ✦ There has been one authorisation for the month. (Minor). Required minor paperwork filled out and permission granted from Earl Marshal as per Lochac Marshallate requirements.
- ✦ There are currently 8 newbies in training. These fighters are also attending armouring workshops with Gabriel in order to arrange their own kits to get authorised.

Chronicler team

DLV - Nesta verch Wyn

- ✦ Nesta verch Wyn has taken over from Constanzia in September. October DLV has been emailed out one day late due to illness and technical difficulties. Format and quality remains the same (hizzare!) Few issues with getting hard copies available to those who don't receive it in the soft copy format. Could those people wishing to get a hard copy, please inform the chronicler so she knows the minimum print out required.

Website – Raoul of Buzz

- ✦ No progress was made on updating the website due to a technical glitch with the wiki php. Nesta is coordinating with Buzz to have a day in October to brainstorm and get it fixed. Buzz is to make contact with the webmaster of Bacchus Woods this month about the regional diary.

Constable Raphael du Noir

Events

- ✦ No events have been held this month,

Fighter practice

- ✦ Breakdown of waivers collected are as follows
 - No mundane authorities have been called to attend any practice or event.
 - One minor injury sustained by a minor fighter. Minor's father was in attendance. There has been no further incident from that injury.

Project – outstanding event waivers

- ✦ Waivers for four events have been located (in the Seneschal files)
- ✦ Still a high number of event waivers are outstanding. Stewards of events will be contacted regarding these
- ✦ All waivers are too be collated and posted to the Lochac Constable.