



BARONY OF ST FLORIAN DE LA RIVIERE



CHEQUE REQUISITION

In accordance with SCA Financial Policy February 2002 this form must be filled in and approved by both Branch Seneschal and Branch Reeve before any cheque can be provided to the applicant.

Requested by: ..... (Mundane Name)

Phone ..... Email.....

Signature: ..... Date:.....

Full Details of Expenditure (Receipts or Statutory Declarations **MUST** be supplied within 30 days).

Name of Event: .....

Details of expenditure: .....

.....  
.....  
.....  
.....

**Cheque Details**

Cheque Number: ..... Date drawn: ...../...../.....

Made out to: ..... Amount: \$.....

Meeting Date: ...../...../.....

Names of Baronial Finance Committee: (Baron/ess, Seneschal, Reeve, Two members)

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.....

**Authorised by:**

\_\_\_\_\_

\_\_\_\_\_

Seneschal: (name) \_\_\_\_\_

Reeve (name) \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_